Instructions for accessing the BECI Science Plan Development Workshop SharePoint site:

Notes:
1. You DO NOT need a Microsoft account/ID to access these files.
2. For assistance with IT/access problems, please contact Julia (Secretariat@pices.int)
3. The Microsoft/SharePoint system has sent you an email to access the **BECI Science Plan Development Workshop SharePoint site.** You may have to look in your Junk Email/Spam folder for this message. The message should look like the one below:

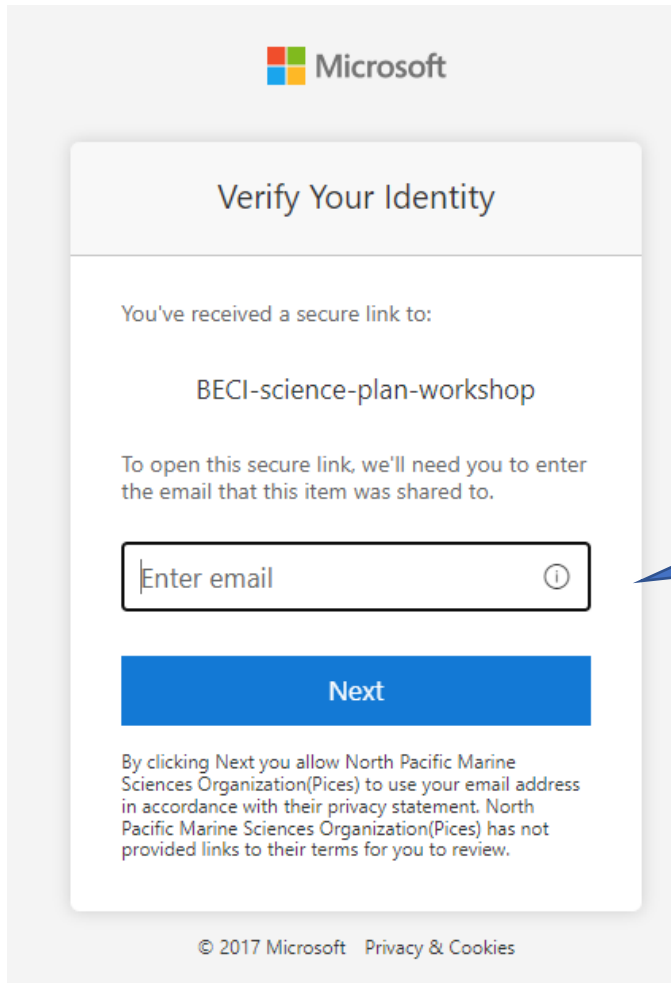## Julia Yazvenko shared a folder with you

Hi [xx] I sent you an email about verifying your identity in order to access this folder without Microsoft Account. Please contact me to let me know if this works. If not, I will find another way. Julia

📁 BECI-science-plan-workshop

This link only works for the direct recipients of this message.

Open

Click open folder and get this prompt:

Microsoft

Verify Your Identity

You've received a secure link to:

BECI-science-plan-workshop

To open this secure link, we'll need you to enter the email that this item was shared to.
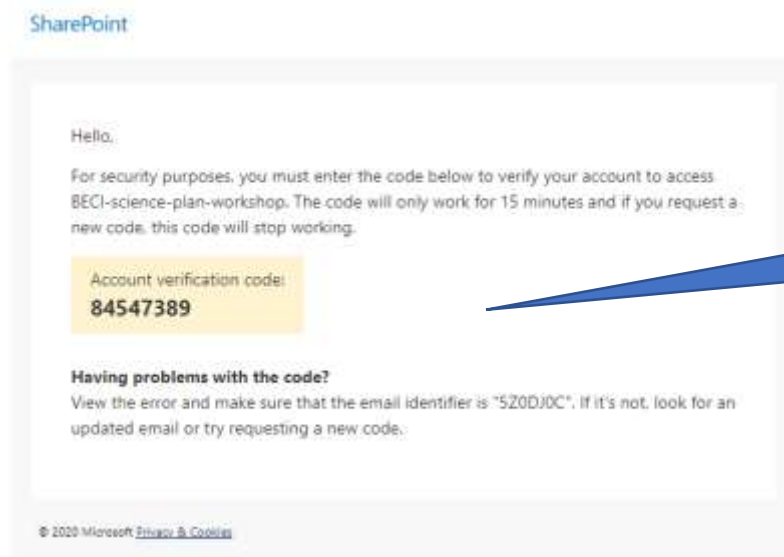
[Enter email   ⓘ]

Next

By clicking Next you allow North Pacific Marine Sciences Organization(Pices) to use your email address in accordance with their privacy statement. North Pacific Marine Sciences Organization(Pices) has not provided links to their terms for you to review.

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> Enter your email address. This must match the one we have used to contact you.

Click "Next" and check your email. You should see an email like this – copy the code:

SharePoint

Hello,

For security purposes, you must enter the code below to verify your account to access BECI-science-plan-workshop. The code will only work for 15 minutes and if you request a new code, this code will stop working.
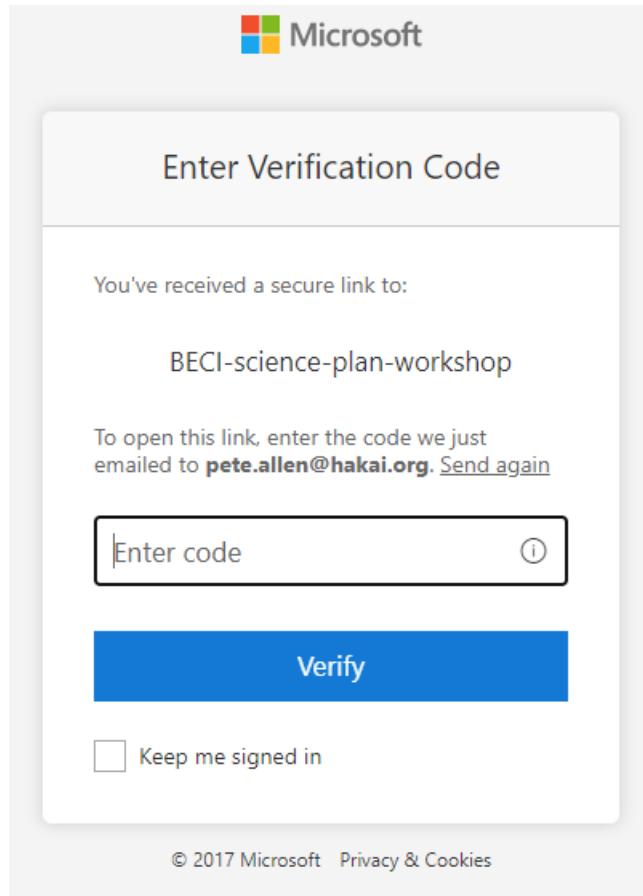
Account verification code:
84547389

Having problems with the code?
View the error and make sure that the email identifier is "5Z0DJ0C". If it's not, look for an updated email or try requesting a new code.

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> You will get a code like the EXAMPLE here!

Enter code sent to your email address:

Click verify and get access

 There will be a link to the SharePoint Site on the Workshop webpage
https://quadracentre.org/meetings/detail/beci-science-plan-development